

GUILSBOROUGH PARISH COUNCIL

Established 1894

Chairman- Anthony Hart

Mrs C Holifield
Parish Clerk
62 Watford Road
Northants
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To the members of the Council:

You are hereby summoned to attend an **Ordinary Meeting of Guilborough Parish Council** on
Monday 10 November 2025 at 7.15 pm

To be held in Guilborough Village Hall, The Green, Guilborough

AGENDA

1. Public Forum

Members of the public and press are invited to address the council for a maximum of 15 minutes in total, 3 minutes per person in accordance with the council's standing order. Meeting then closed for public comments

2. Resolution to accept apologies for absence

3. Declarations of interest for items on the agenda

4. Resolution to consider written requests for dispensations on agenda items

5. Resolution to sign and approve the minutes from the ordinary meeting held on 6 October 2025

6. Matters arising (for information only)

6.1 Introduction of New Clerk, Ciara Wanstall following retirement of Carol Holifield -
Chairman

6.2 Update on vegetation obscuring street lights on Cold Ashby Road - Chairman

7. Business - Village Matters

7.1 To consider works required to the Cob Barn and quotation received from David Sleight (if available) Cllr Miller

7.2 To consider and approve purchase of new playground equipment - Chairman

7.3 To approve change to HSBC bank mandate to remove existing Clerk and add new Clerk - Chairman

7.4 To approve payment amount for purchase of Village Green Xmas Tree - Clerk

7.5 To consider which street lights to upgrade to LED using budgeted amount -
Chairman

8.. Planning

8.1 New applications

None

8.2 Completions

None

9. Finance

9.1 Receipts - Cob Barn rental of £215 and Winwick Grant for playground equipment of £5,000

9.2 Payments - to approve payment of the invoices listed below and those presented at the meeting

Details	Invoice No	Amount (£) <i>Includes VAT where applicable*</i>	Method of Payment
Mrs C Holifield - Clerk's November salary and outstanding holiday entitlement	n/a	628.40	Online
Mrs C Holifield - Clerk's expenses	n/a	32.95	Online
Mrs C Wanstall - Clerk's November salary	n/a	tbc	Online
Mrs C Wanstall - Clerk's expenses	n/a	25.00	Online
M Hazle - Village Grass Mowing	2328	300.00	Online
Reimburse Cllr Hart - purchase Dell laptop	1405554913	450.60*	Online
Maximow - Mowing small playing field	474	209.25	Online
Guilsborough Village Hall - room hire	1188	20.00	Online
NCALC - Training Course Fee	4922	63.60*	Online
Parish Online - Website and email fees	34UC033-0006	378.00*	Online
Maurice Fitch - Work to Lime Tree on Green	11251	360.00*	Online
YU Energy - Street Light Electricity (Oct)	03180097	298.00*	Direct Debit

9.3 Approval of Bank reconciliation for period ended 31 October 2025 - Chairman

9.4 Budget Report Update as at 31 October 2025 - Clerk

10 Playground Report including Fund Raising Group update - Chairman

11 Highways - Cllr Phillips

12 Street Lights - Clerk

13. Parish Assets including updates on Speed Awareness Devices - Cllr Miller

14 Village Trees - Cllr Edwards

15. Footpaths and Rights of Way - Cllr Edwards

16. Police Liaison Report - Cllr Harris

17. GPFA liaison report - Cllr O'Neil

18. School Liaison report - Cllr Smith

19 Items for Village Link - Chairman

20. Correspondence received:

- **Email from parishioner regarding overgrown hedgerow on Nortoft (report to Street Doctor)**

- **Email correspondence from School House Day Care Centre regarding parking issues near the Green (circulated to Councillors)**

21. Items for next Meeting - Monday, 8 December 2025

**Carol Holifield
Parish Clerk
5 November 2025**