

# **GUILSBOROUGH PARISH COUNCIL**

Established 1894

Chairman- Anthony Hart

Mrs C Holifield  
Parish Clerk  
62 Watford Road  
Northants  
NN6 7TT  
guilborough.pc@gmail.com

To the members of the Council:

You are hereby summoned to attend an **Ordinary Meeting of Guilborough Parish Council** on  
**Monday 6 October 2025 at 7.15 pm**

**To be held in Guilborough Village Hall, The Green, Guilborough**

## **AGENDA**

### **1. Public Forum**

Members of the public and press are invited to address the council for a maximum of 15 minutes in total, 3 minutes per person in accordance with the council's standing order. Meeting then closed for public comments

### **2. Resolution to accept apologies for absence**

### **3. Declarations of interest for items on the agenda**

### **4. Resolution to consider written requests for dispensations on agenda items**

### **5. Resolution to sign and approve the minutes from the ordinary meeting held on 8 September 2025**

### **6. Matters arising (for information only)**

### **7. Business - Village Matters**

**7.1 Consideration and approval of appointment of new Clerk – Chair**

**7.2 To consider works required to the Cob Barn and quotation received from David Sleight (if available) Cllr Miller**

**7.3 To consider and approve purchase of new laptop and Windows 11 subscription - Chair**

**7.4 To consider the offer of community project assistance from Immediate Justice Team - Chair**

**7.5 To consider and approval renewal of annual membership of CPRE at a cost of £36 - Chair**

**7.6 To consider and approve renewal of Annual Insurance Premium (long term agreement) at a cost of £2,296.39 - Chair**

**7.7 To consider action to be taken in respect of vegetation obscuring street lights - Chair**

**7.8 To consider and approve purchase of new playground equipment - Chair**

**7.9 To consider the situation re parking near the Village Green - Chair**

### **8.. Planning**

## 8.1 New applications

None

## 8.2 Completions

### 2025/2651/FULL - Grange Farm, West Haddon Road, Guilsborough, NN6 8QE

Removal of existing roof and proposed replacement roof with associated lights

*Planning permission approved by WNC*

## 9. Finance

**9.1 Receipts** – Bank interest of £143.83 and Precept of £17,400

**9.2 Payments** – to approve payment of the invoices listed below and those presented at the meeting

| <b>Details</b>                                 | <b>Invoice No</b> | <b>Amount (£)</b><br><i>Includes VAT where applicable*</i> | <b>Method of Payment</b> |
|--|-------------------|--|--------------------------|
| Mrs C Holifield – Clerk’s October salary       | n/a               | 628.40   | Online                   |
| Mrs C Holifield – Clerk’s expenses             | n/a               | 25.00  | Online                   |
| M Hazle – Village Grass Mowing                 | 2304              | 300.00   | Online                   |
| Maximow – Mowing small playing field           |                   | tbc  | Online                   |
| Guilsborough Village Hall – room hire          | 1174              | 50.00  | Online                   |
| Gallagher Insurance – Annual insurance premium | 548448976         | 2,296.39   | Online                   |
| E-on – Street Light Maintenance July – Sept    | 6018810068        | 255.00*  | Online                   |
| CPRE – Annual Membership                       | 0738976           | 36.00  | Online                   |
| HMRC – PAYE/NIC July to Sept                   | 120PF0028945<br>3 | 662.86   | Direct Debit             |
| YU Energy – Street Light Electricity (Sept)    | 03034428          | 4.91*  | Direct Debit             |
| YU Energy – Street Light Electricity (Sept)    | 03034408          | 6.16*  | Direct Debit             |
| YU Energy.- Street Light Electricity (Sept)    |                   | tbc  | Direct Debit             |

**9.3 Approval of Bank reconciliation for period ended 30 September 2025** – Chairman

**9.4 Confirmation of completion of internal audit checks** – Cllr Harris

**10 Playground Report including Fund Raising Group update** – Chairman

**11 Highways** - Cllr Phillips

**12 Street Lights** - Clerk

**13. Parish Assets including updates on Speed Awareness Devices** – Cllr Miller

**14 Village Trees** – Cllr Edwards

**15. Footpaths and Rights of Way** – Cllr Edwards

**16. Police Liaison Report** - Cllr Harris

**17. GPFA liaison report** - Cllr O'Neill

**18. School Liaison report** - Cllr Smith

**19 Items for Village Link** - Chairman

**20. Correspondence received:**

- **Email from Immediate Justice Team (circulated to Councillors)**
- **Email correspondence from parishioner regarding parking issues in the area of the Village Green (circulated to Councillors)**
- **Letter received from parishioner regarding future of the Public House now closed (circulated to Councillors)**

**21. Items for next Meeting - Monday, 10 November 2025**

**Carol Holifield  
Parish Clerk  
1 October 2025**