

GUILSBOROUGH PARISH COUNCIL

Established 1894

Chairman- Anthony Hart

Mrs C Holifield
Parish Clerk
62 Watford Road
Northants
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To the members of the Council:

You are hereby summoned to attend an **Ordinary Meeting of Guilsborough Parish Council** on
Monday 8 September 2025 at 7.15 pm

To be held in Guilsborough Village Hall, The Green, Guilsborough

AGENDA

1. Public Forum

Members of the public and press are invited to address the council for a maximum of 15 minutes in total, 3 minutes per person in accordance with the council's standing order. Meeting then closed for public comments

2. Resolution to accept apologies for absence

3. Declarations of interest for items on the agenda

4. Resolution to consider written requests for dispensations on agenda items

5. Resolution to sign and approve the minutes from the extraordinary meeting held on 6 August 2025

6. Matters arising (for information only)

7. Business - Village Matters

7.1 Update on replacement post and repair of speed awareness device on West Haddon Road - Chairman

7.2 Recruitment of new Clerk - Chairman

7.3 To consider works required to the Cob Barn and quotation received from David Sleight (if available) Cllr Miller

7.4 To approve payment of invoice from Maurice Fitch to carry three yearly tree inspection and to consider and approve any works that are required immediately - Cllr Edwards/Clerk

7.5 To approve purchase of new laptop and Windows 11 subscription =- Chairman

7.6 To consider request from Guilsborough branch of the Royal British Legion for a donation of £145 to purchase 30 poppies to display on posts for Remembrance Sunday - Chairman

7.7 To approve quotation for annual playground inspection by Wicksteed Leisure at a cost of £150 plus VAT - Chairman

8.. Planning

8.1 New applications

None

8.2 Completions

None

9. Finance

9.1 Receipts - Nil

9.2 Payments - to approve payment of the invoices listed below and those presented at the meeting

Details	Invoice No	Amount (£) <i>Includes VAT where applicable*</i>	Method of Payment
Mrs C Holifield - Clerk's September salary	n/a	628.40	Online
Mrs C Holifield - Clerk's expenses	n/a	25.00	Online
M Hazle - Village Grass Mowing	2265	300.00	Online
Maximow - Mowing small playing field	455	209.25	Online
Guilsborough Village Hall - room hire	1165	tbc	Online
Maurice Fitch - Village Tree inspection	11224	420.00*	Online
PKF Littlejohn - External Audit Fee	SB20251025	252.00*	Online
CPRE - Annual Membership	0738976	36.00	Online
YU Energy - Street Light Electricity (Aug)	2984241	19.67*	Direct Debit
YU Energy - Street Light Electricity (Aug)	2984242	17.06*	Direct Debit
YU Energy.- Street Light Electricity (Aug)	2984243	223.74*	Direct Debit

9.3 Approval of Bank reconciliation for period ended 31 August 2025 - Chairman

9.4 Confirmation of Conclusion of External Audit and requirement to publish 'Notice' by 30 September 2025 - Clerk

9.5 Consideration of budget report update for period ended 31 July 2025 (circulated to Councillors) - Clerk

9.6 To vire funds from Village Contingency Budget to cover exceptional community donation of £3,800 to GPFA - Clerk

10 Playground Report including Fund Raising Group update - Chairman

11 Highways - Cllr Phillips

12 Street Lights - Clerk

13. Parish Assets including updates on Speed Awareness Devices - Cllr Miller

14 Village Trees - Cllr Edwards

15. Footpaths and Rights of Way - Cllr Edwards

- 16. Police Liaison Report** - Cllr Harris
- 17. GPFA liaison report** - Cllr O'Neill
- 18. School Liaison report** - Cllr Smith
- 19 Items for Village Link** - Chairman
- 20. Correspondence received:**
- 21. Items for next Meeting - Monday, 6 October 2025**

Carol Holifield
Parish Clerk
3 September 2025